



Dear potential YES participant:

Thank you for your interest in the **2014 Fall Youth Engaged in Service (YES) Program**! The 2014 Fall YES program is a job readiness and leadership development program that places youth in a broad range of service and training opportunities that will prepare participants for the working world while addressing a community need. Please refer to the Service Projects Table on the following page to get more specific information about each opportunity. When making your selection, please review each project so that it is convenient for your schedule and access to transportation.

- ELIGIBILITY:** Open to teens between the ages of 14-19 years of age as of October 1, 2014
Must live within the Seattle city limits (to check address see page2 for instructions)
Must have either a social security number or tax ID number
- QUALIFICATIONS:** Participants commit fully to the program and not miss more than two program days
Participants are able to work both in teams and independently with other youth and adults
Participants must maintain a positive attitude, inclusive of others, and be open to new experiences
Responsive and respectful lines of communication
- PROGRAM DATES:** Depending on the service project the 2014 Fall YES Program is up to 12 weeks long starting the week of September 29, 2014 and ending December 20, 2014.
- PROGRAM HOURS:** Each 2014 YES Fall service project has a different program schedule including weekdays and weekends. Typically the service project will be after school during the week between the hours 3:30 pm and 7 pm and for some projects that meet on Saturdays, between 10 am and 4 pm.
- AWARD:** 2014 Fall YES participants must complete a **minimum total of 65 program hours**, of which **30 hours** may be applied towards the Seattle public high school **service learning** graduation requirement and the remaining **35 hours**, receive a **\$150 stipend**. Please make sure to check with your school administrators for criteria and necessary forms.

NO PARTIAL STIPENDS ARE AWARDED

- WHERE:** Locations of service projects vary. Furthermore, each project may have workshops, activities, field trips that take place in a different location than the service project. If so, transportation will be provided on these dates. Participants are responsible for their own transportation arrangements to and from service site.
- HOW TO APPLY:** Please complete the attached application **as soon as possible** and mail or drop off to:

Seattle Parks and Recreation
Attn: YES Program
100 Dexter Ave N Box #4
Seattle, WA 98109

Emailed and faxed applications will NOT be accepted. Incomplete applications will not be considered. No exceptions. Please note: if an incomplete application is submitted, the YES program will not contact the applicant.

- QUESTIONS:** Please don't hesitate to contact: **(206) 684-4575** or email teen.programs@seattle.gov

Seattle Parks and Recreation values the dedication and many hours of service youth provide each year. We thank you for your interest in being a part of YES and look forward to receiving your application.



Sincerely,
YES Staff

ADDRESS ELIGIBILITY CHECK

If your current address is a Seattle address, if you live in unincorporated Seattle and attend a Seattle Public School **or** if you live in unincorporated Seattle and qualify to attend a Seattle Public School you are eligible to apply. Use the tool below to determine if you are eligible to attend a Seattle Public School (SPS).

Go to the SPS website <http://www.seattleschools.org/>. From the tool bar at the top of the homepage select “**Schools**,” then click on “**Enrollment**” from the dropdown list. On the next web page in the left column click the link for the “**Address Lookup Tool**.” Enter your address to check if you are eligible to attend a Seattle public school. If there is/are [a] Seattle public school(s) listed, then you ARE eligible to apply to the YES program. If the address is not found, you are NOT eligible.

SERVICE PROJECTS

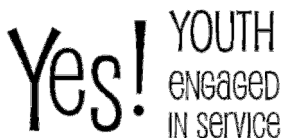
Name	Description	Location	Program Schedule	Bus Route(s)
Design Your [Neighbor]Hood 	Utilize art and urban design to make change in your community.	Miller Community Center 330 19 th Ave E Seattle, WA 98112 (Central Seattle)	10/15/14-12/20/14 Wednesdays, 4 pm to 7:30 pm Saturdays, 10 am to 3:30 pm	8, 12, 43, 48
Racial Equity Team 	Learn how to facilitate discussions on race.	School's Out Washington 801 23 rd Ave S, Suite A Seattle, WA 98144 (Central Seattle)	10/6/14-12/19/14 Mondays and Wednesday 4 pm to 7 pm	4, 8, 14, 48, 8, 984
Parks Admin Support	First 5 weeks (twice per week) job readiness and leadership training. Final seven weeks, (7 hrs per week) intern at service site which will be a Parks facility/program matched with mentor.	<u>Training Portion</u> Bitter Lake Community Center 13035 Linden Ave N Seattle, WA 98133 (North Seattle) <u>Service Site</u> (Citywide)	10/7/14-11/6/14 <u>Training Portion</u> Tuesdays and Thursdays 4 pm to 6 pm 11/7/14-12/19/14 <u>Service Site (Citywide)</u> Scheduled determined by intern and mentor	5,345, 355, E-line
Youth Led Research Team	Team works together to identify problems teens in Seattle face and research ways to address them. Learn community organizing/engagement skills and basic research methods.	Miller Annex 300 20 th Ave E Seattle, WA 98112 (Central Seattle)	10/7/14-12/18/14 Tuesdays and Thursdays, 4 pm to 7 pm	8, 12, 43, 48

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Applications will be accepted until all positions are filled (first come, first served) so please apply early!



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ALL QUESTIONS REQUIRE AN ANSWER - PLEASE PRINT LEGIBLY, WITH A PEN.

Name: _____		
First	Last	Middle Initial
Address: _____		Apt#: _____
City: _____	State: _____	Zip: _____
Home Phone: (____) _____		Alternate Phone: (____) _____
Email Address: _____		Male: _____ Female: _____ Other: _____
School: _____	Age: _____	Date of Birth: _____ Grade: _____
Parent/Guardian Name: _____		
First		Last
Parent/Guardian Phone: (____) _____		Alternate Phone: (____) _____
Parent/Guardian Email Address: _____		

If you need more room for your answers please continue on additional paper making sure to reference the question.

Why do you want to participate in the YES program? _____

Please list activities and any honors you've received or leadership roles you've held.

Work or volunteer experience (tutoring, coaching, babysitting, childcare, etc.) Activities (clubs, sports, student council, etc.)
Other certifications, awards and honors (Honor Roll, CPR/First Aid, Babysitting certificate, etc.):

Application Checklist:

- ☐ All 2 pages of the 2014 YES Participant Application (***please keep pages 1 and 2 for your reference – it contains program information and important dates***)
- ☐ All questions answered to the best of your ability
- ☐ Applicant signature on application
- ☐ Parent/guardian signature on application (if under 18)

Please turn over

We encourage you to make a copy of your application for your records before submitting!

What personal strengths will you bring to this program?

Special skills/Interests

Please mark any of the following special skills and areas of interest with an "S" for strength (you already have) or "G" for growth (a skill or interest you would like to gain or explore).

Answering phone: _____

Creating marketing materials: _____

Microsoft Office programs: _____

Public speaking: _____

Typing/Data entry: _____

Community Engagement: _____

Filing: _____

Conducting Research: _____

Customer Service: _____

Service Projects

Please number your top three service projects (1=first choice, 2=second choice, 3=third choice) that you are most interested in. Although the YES program will try to place participants in the project of most interest, it is not guaranteed that you will get your first or second choice.

Design Your [Neighbor]Hood: _____

Parks Admin Support: _____

Racial Equity Team: _____

Youth Research Team: _____

Availability:

Please list any commitments or activities you have planned between 9/29/14 and 12/20/14 that would limit your availability to participate. This includes vacations, sports team practices, another job, etc. Please include dates, days, and times.

Is there any other information you think we should know about you:

If accepted into the YES Program, you will be expected to: not miss more than two program meetings, participate in all program functions (including but not limited to meetings, activities/curriculum, workshops, field trips, service projects, and the recognition event), submit and complete all required paperwork and independent work, adhere to all workplace and program expectations including: being able to work both in teams and independently with other youth and adults, maintain a positive attitude, be inclusive of others, remain open to new experiences, maintain responsive and respectful lines of communication, contact site supervisor or program coordinator with as much early notice as possible if going to be absent or late, and to resolve conflict in a calm manner with positive solutions. By signing below, I agree to meet the expectations listed above and if I do not meet the expectations of the program, I understand that I can be dismissed from the program and therefore will not receive a stipend.

Applicant Signature: _____ **Date:** _____

Parental or Guardian Approval for Applicants Under the age of 18 Years of Age

We have read and understand the enclosed materials that describe the Seattle of Parks and Recreation, YES Program. We have discussed the YES program with our son/daughter and understand the expectations of the program and authorize him/her to apply for and participate.

If under the age of 18,

Parent/Guardian Signature: _____ **Date:** _____